



The Junior League of Hampton Roads looks forward to your participation in the TOUR OF TRUCKS event on April 18, 2020. These guidelines provide some additional information on expectations for sponsors providing vehicles for display during the event.

Event Timeline

- Vehicle Arrival and Set Up 8:00-9:00am
 - Assigned times will be communicated with sponsors no later than April 12, 2021.
 - Vehicles requiring special accommodations, such as a large turning radius, will be asked to arrive early during set-up.
- TOUR OF TRUCKS drive through event hours 10:00am - 4:00pm
- Vehicle departure 4:15-5:00pm
 - Vehicles are expected to stay the entire length of the event and may not leave until the event's conclusion.
 - Vehicles may leave after the final attendee has driven through.

Vehicle Placement

- Vehicle space assignments are determined by the Junior League of Hampton Roads.
- Vehicles will be located on pavement, concrete, or grass. A map preview will be shared no later than April 12, 2021. *Please indicate any special accommodations needed for your vehicle in advance.*

Accommodations

- Electricity hook-ups will not be available for vehicles/attendants. If electricity is needed, the sponsor must utilize their own generator.
- Wireless internet access is not available at the event venue. Service is not guaranteed by JLHR.
- Breakfast, lunch, and light afternoon snacks are provided for 2 attendants per vehicle.

Vehicle Requirements

- Sponsors displaying vehicles must provide a Certificate of Insurance (government agencies are exempt from this requirement)
- One adult representative/attendant is recommended per vehicle, but not required, to be present throughout the duration of the event.

Video Request

Sponsors providing vehicles for display should provide a brief video with a demonstration and description of the vehicle(s) on display as well as a "fun fact" relating to the vehicle(s).

- These videos will be shared with attendees during the event and then shared with the general public following the TOUR OF TRUCKS event on JLHR social media. These videos must be provided to JLHR no later than April 12, 2021.
- If you need assistance filming this video, JLHR volunteers are here to help! Just email us at trucks@jlhamptonroads.org no later than March 31, 2021.